



DEPARTMENT OF THE ARMY
235TH BASE SUPPORT BATTALION
UNIT 28614
APO AE 09177

AETV-WG-AL

15 June 2004

MEMORANDUM FOR DISTRIBUTION A

SUBJECT: Commanders Policy on Equal Employment Opportunity (EEO), Policy Letter #19

1. The 235th Base Support Battalion has a history of honest, cooperative, fair employment practices. Equal employment opportunity and an environment free from prejudice and unlawful discrimination are essential to the fulfillment of our mission requirements and to ensure all civilian employees are afforded an opportunity to achieve their potential.
2. Provide each civilian employee, former employee, or applicant for employment opportunities based on merit, and without regard to race, color, gender, national origin, age, religion, physical or mental disability.
4. I expect each supervisor, manager and leader to comply with federal laws and Department of Army regulations prohibiting unlawful discrimination in the work place, and to assist me in ensuring that equal employment opportunity remains the standard throughout the 235th BSB.
5. This policy statement will be posted on all official bulletin boards.

JOHN G. REILLY
LTC, SF
Commanding